

**PAROCHIAL CHURCH COUNCIL OF
ST PAUL LEAMINGTON PRIORS**

**STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2024**

DRAFT

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST PAUL'S CHURCH LEAMINGTON PRIORS**

Independent examiner's report to the trustees of St Paul's Church Leamington Priors

I report to the charity trustees on my examination of the accounts of St Paul's Church Leamington Priors (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, and the Association of Chartered Certified Accountants, which are listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*M D Spafford FCCA FCA
L D P Luckmans
1110 Elliott Court
Herald Avenue
Coventry Business Park
Coventry
CV5 6UB*

March 2025

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Notes	Unres- tricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	Unres- tricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £
INCOMING RESOURCES							
Voluntary income	2(a)	693,600	12,128	705,728	636,022	91,269	727,291
Activities for generating funds	2(b)	3,028	-	3,028	984	-	984
Income from investments	2(c)	24,808	-	24,808	24,085	-	24,085
Church activities	2(d)	26,068	-	26,068	19,144	-	19,144
TOTAL INCOMING RESOURCES		747,503	12,128	759,632	680,235	91,269	771,504
RESOURCES EXPENDED							
Church activities - Grants	3(a)	59,808	37,984	97,792	58,300	87,088	145,388
Church activities - Ministry	3(b)	671,074	686	671,760	632,383	1,317	633,700
Governance costs	3(c)	3,742	-	3,742	3,502	-	3,502
TOTAL RESOURCES EXPENDED		734,624	38,670	773,294	694,185	88,405	782,590
NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS		12,879	(26,542)	(13,662)	(13,950)	2,864	(11,086)
Transfers between funds		0	-	0	-	-	-
NET INCOMING/(OUTGOING) RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		12,879	(26,542)	(13,662)	(13,950)	2,864	(11,086)
Gains on investment assets on revaluation	7, 8	5,275	-	5,275	991	-	991
NET MOVEMENT IN FUNDS		18,154	(26,542)	(8,387)	(12,959)	2,864	(10,095)
Balances brought forward 1 January		794,303	46,196	840,499	807,262	43,332	850,594
Balances carried forward 31 December		812,457	19,654	832,112	794,303	46,196	840,499

The notes on pages A6 to A13 form part of this financial statement.

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

BALANCE SHEET as at 31 December 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible fixed assets	6	276,948	267,104
Investment property	7	320,000	315,000
Other investment assets	8	12,278	12,003
		<u>609,226</u>	<u>594,107</u>
CURRENT ASSETS			
Debtors	9	7,473	4,679
Short term deposits		114,622	107,509
Cash at bank and in hand		115,864	148,795
		<u>237,959</u>	<u>260,983</u>
CURRENT LIABILITIES			
Creditors - falling due within one year	10	(15,073)	(14,591)
NET CURRENT ASSETS		<u>222,886</u>	<u>246,392</u>
TOTAL NET ASSETS		<u>832,112</u>	<u>840,499</u>
FUNDS			
Unrestricted	11	812,457	794,303
Restricted	11	19,654	46,196
TOTAL FUNDS		<u>832,112</u>	<u>840,499</u>

Approved by the Parochial Church Council and authorised for issue on 17 March 2025
and signed on its behalf by:

Rev Jonathan Jee (Chair of PCC)

Zak Dunstone (Treasurer)

The notes on pages A6 to A13 form part of this financial statement.

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

CASH FLOW STATEMENT

For the year ended 31 December 2024

	2024		2023	
	£	£	£	£
Net cash provided by/(used in) operating activities		(36,418)		(32,778)
Cash flows from investing activities				
Dividends and interest from investments	8,723		2,778	
Rent from investments	16,085		21,307	
Purchase of:				
Tangible fixed assets for the use of the PCC	(14,209)		-	
Net cash provided by/(used in) investing activities		10,600		24,085
Change in cash and cash equivalents in the reporting periods		(25,818)		(8,694)
Cash and cash equivalents at 1 January		256,304		264,998
Cash and cash equivalents at 31 December		<u>230,486</u>		<u>256,304</u>
Reconciliation of net income/(expenditure) before investment gains				
Net income before investment gains 31 December		(13,662)		(11,086)
Adjustments for:				
Depreciation charges		4,365		1,524
Dividends and interest from investments		(8,723)		(2,778)
Rent from investments		(16,085)		(21,307)
Decrease/(increase) in debtors		(2,794)		1,226
(Decrease)/increase in creditors		482		(358)
Net cash provided by/(used in) operating activities		<u>(36,418)</u>		<u>(32,778)</u>
Analysis of cash and cash equivalents				
Cash in hand and at bank		115,864		148,795
Notice deposits (less than 3 months)		114,622		107,509
		<u>230,486</u>		<u>256,304</u>

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

1 ACCOUNTING POLICIES

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared on a going concern basis under the historical cost convention except for the valuation of investment assets, which are shown at market value. Land and property assets are included at a deemed cost being their 1997 valuation. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Restricted Funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. These funds are itemised in Note 11.

Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Miscellaneous sales income is accounted for gross.

Other income

Rental income from the letting of church premises is accounted for when earned.

Parochial fees due to the PCC for weddings, funerals etc. are accounted for on an event by event basis.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Investment gains and losses

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources Expended

All resources expended are recognised once there is a legal or constructive obligation to make a payment to a third party.

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

1 ACCOUNTING POLICIES (continued)

Grants

Grants and donations are accounted for when paid over or when awarded.

In 2024, the church received £4,700 from the Diocese to support Mission Hub activities.

Activities directly relating to the work of the Church

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (although not legal) liability and is shown as a creditor in the Balance Sheet.

Retirement benefits

The PCC operates a defined contribution scheme. The amount charged to the Statement of Financial Activities in respect of pension costs and other post retirement benefits is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

Fixed Assets

Consecrated property and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by provision 10(2) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's Inventory which can be inspected at any reasonable time.

For inalienable property acquired prior to 2001 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2001 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over six years) on a straight line basis.

All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2001 is written off.

Other land and buildings

Other land and buildings held by the PCC are included in the accounts at the 1997 valuation plus subsequent additions and improvements at cost in accordance with the transitional rules regarding the revaluation of assets. The valuation has not been updated. Buildings, including improvements to them are depreciated over 50 years from the valuation date or over their estimated useful life if that is shorter. Land is not depreciated. Expenditure on routine maintenance and repair is written off as incurred.

Other fixtures, fittings and office equipment

Equipment owned by the PCC is depreciated on a straight line basis over their estimated useful lives (between 3 and 10 years).

Individual items of equipment with a purchase price of £1,500 or less are written off in the period in which the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owing to the PCC at 31 December are shown as debtors, less provision for amounts that may prove non-collectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

2 INCOMING RESOURCES

	Unres- tricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	Unres- tricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £
2(a) Voluntary income						
Planned giving						
Gift Aid donations	451,092	-	451,092	412,824	-	412,824
Tax recoverable	112,773	1,419	114,192	119,540	14,596	134,136
Other planned giving	67,245	-	67,245	57,406	-	57,406
Other donations	57,779	8,531	66,309	38,918	9,021	47,939
Other appeals	-	2,179	2,179	-	67,653	67,653
Grants (see note 1)	4,701	-	4,701	7,222	-	7,222
Sundry	11	-	11	111	-	111
	693,600	12,128	705,728	636,022	91,269	727,291
2(b) Activities for generating funds						
Hall lets	3,028	-	3,028	984	-	984
2(c) Income from investments						
Dividends & Interest	8,723	-	8,723	2,778	-	2,778
Rent receivable	16,085	-	16,085	21,307	-	21,307
	24,808	-	24,808	24,085	-	24,085
2(d) Church activities						
Fees	5,095	-	5,095	5,555	-	5,555
Events	13,526	-	13,526	6,419	-	6,419
Sales	757	-	757	585	-	585
Discipleship	1,679	-	1,679	1,848	-	1,848
Outreach	616	-	616	644	-	644
Children and families	3,701	-	3,701	3,476	-	3,476
Youth and students	695	-	695	617	-	617
	-	-	-	-	-	-
	26,068	-	26,068	19,144	-	19,144
TOTAL INCOMING RESOURCES	747,503	12,128	759,632	680,235	91,269	771,504

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

3 RESOURCES EXPENDED

	Unres- tricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	Unres- tricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £
3(a) Church activities - Grants (notes 11 & 13)						
Overseas Mission	22,480	12,446	34,926	21,250	67,439	88,689
Church relief & development agencies	7,775	3,871	11,646	8,350	-	8,350
Home mission & church societies	25,603	-	25,603	26,700	-	26,700
Individuals	3,950	21,667	25,617	2,000	19,649	21,649
	59,808	37,984	97,792	58,300	87,088	145,388
3(b) Church activities - Ministry						
Parish share	116,000	-	116,000	110,000	-	110,000
Staff costs	358,499	-	358,499	331,983	-	331,983
Ministry	42,778	686	43,464	27,598	1,317	28,915
Discipleship	9,190	-	9,190	13,057	-	13,057
Outreach	12,024	-	12,024	8,116	-	8,116
Children and families	10,770	-	10,770	9,816	-	9,816
Youth and students	12,572	-	12,572	11,884	-	11,884
Events and short term projects	4,572	-	4,572	4,246	-	4,246
Support costs	32,581	-	32,581	27,135	-	27,135
Church & hall running costs	31,991	-	31,991	36,968	-	36,968
Maintenance - Church	23,428	-	23,428	35,886	-	35,886
Maintenance - Other properties	9,091	-	9,091	9,630	-	9,630
Depreciation	4,365	-	4,365	1,524	-	1,524
Fee payments	3,212	-	3,212	4,541	-	4,541
	671,074	686	671,760	632,383	1,317	633,700
3(c) Governance costs						
Independent examiner's fee	3,100	-	3,100	2,820	-	2,820
Legal and other costs	642	-	642	682	-	682
	3,742	-	3,742	3,502	-	3,502
TOTAL RESOURCES EXPENDED	734,624	38,670	773,294	694,185	88,405	782,590

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

4 STAFF COSTS

	2024	2023
	£	£
Salaries	315,471	292,689
National insurance	15,004	13,186
Pension contributions	14,719	14,535
	345,194	320,410

The average number of staff employed was 15 (2023–15).

During the year the PCC employed the equivalent of 9.7 full time staff (2023–9.7), none of whom earned £60,000 pa or more.

5 TRUSTEES AND RELATED PARTIES TRANSACTIONS

The PCC had 3 members (2023–5) who each had a close family member who was also an employee of the PCC. The aggregate remuneration paid to these employees in the year amounted to £33,534 (2023–£59,897).

The PCC had 0 members (2023–0) with a related party who was paid by the PCC for work carried out for the church. The total value of this work was £0 (2023–£0).

The total amount of donations received without conditions from the trustees and related parties was £81,108 (2023–£76,892).

There were no other related party transactions made in 2024.

No expenses were claimed by Trustees/PCC members.

6 TANGIBLE FIXED ASSETS

	Freehold land £	Freehold buildings £	Youth equipment £	Other equipment £	Total £
Gross book value					
At 1 January 2024	78,000	336,766	25,546	55,283	495,595
Additions in year	-	-	-	14,209	14,209
At 31 December 2024	78,000	336,766	25,546	69,492	509,804
Depreciation					
At 1 January 2024	-	(149,184)	(25,546)	(53,761)	(228,491)
Depreciation on Disposals in year	-	-	-	-	-
Charge for year	-	-	-	(4,365)	(4,365)
At 31 December 2024	-	(149,184)	(25,546)	(58,126)	(232,856)
Net book value					
At 31 December 2023	78,000	187,582	-	1,522	267,104
At 31 December 2024	78,000	187,582	-	11,366	276,948

The freehold land and buildings comprises of the church hall and rooms, and 40 Leicester Street, Leamington Spa. In 1997 the church hall and rooms was revalued at £150,000 and 40 Leicester Street was revalued at £110,000. Additions and improvements have been added at cost.

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

7	INVESTMENT PROPERTY	2024	2023
		£	£
	Market value at 1 January	315,000	315,000
	Net unrealised investment gain	5,000	-
		<hr/>	<hr/>
	Market value at 31 December	320,000	315,000
		<hr/>	<hr/>

8	OTHER INVESTMENT ASSETS	2024	2023
		£	£
	Market value at 1 January	12,003	11,012
	Net unrealised investment gain	275	991
		<hr/>	<hr/>
	Market value at 31 December	12,278	12,003
		<hr/>	<hr/>

Investments is comprised of 531 shares in Central Board of Finance of the Church of England Investment Fund valued at mid market value (2023–531 shares).

9	DEBTORS	2024	2023
		£	£
	Tax recoverable	5,918	3,584
	Other debtors and prepayments	1,555	1,095
		<hr/>	<hr/>
		7,473	4,679
		<hr/>	<hr/>

10	LIABILITIES	2024	2023
		£	£
	Amounts falling due within one year		
	Donations committed	-	1,500
	Other creditors	15,073	13,091
		<hr/>	<hr/>
		15,073	14,591
		<hr/>	<hr/>

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

11 SUMMARY OF ACTIVITIES AND DETAILS OF RESTRICTED FUNDS

	Opening balance £	Income £	Expenditure £	Investment revaluation (loss) £	Transfers £	Total movement in Year £	Closing balance £
Unrestricted funds							
Church activities							
General Fund	147,002	731,418	(721,168)	275	(1,700)	8,825	155,827
Designated funds							
Property Fund	60,697	16,085	(9,091)	-	(2,842)	4,152	64,849
Travel Fund	4,500	-	-	-	1,700	1,700	6,200
Fixed Asset Fund	267,104	-	(4,365)	-	2,842	(1,523)	265,581
Investment Property	315,000	-	-	5,000	-	5,000	320,000
	794,303	747,503	(734,624)	5,275	0	18,154	812,457
Restricted funds							
Hardship Fund	31,200	9,622	(21,167)	-	-	(11,546)	19,654
Specific funds	14,310	2,507	(16,817)	-	-	(14,310)	-
Cameo/Lunch Clubs	686	-	(686)	-	-	(686)	-
	46,196	12,128	(38,670)	-	-	(26,542)	19,654
Total funds	840,499	759,632	(773,294)	5,275	0	(8,387)	832,112

Unrestricted funds

General Funds: It is intended that the General funds of £155,827 be used as £117,500 to cover day-to-day cash flow (this amounts to about two months of expenditure) and the balance of £38,327 be used for resourcing future ministry.

Fixed assets represents the non-cash assets of the church, i.e., buildings and equipment.

Investment Property - see Note 7.

Property Fund to maintain the properties using rental income.

Cameo represents funds held for lunch clubs equipment.

Restricted funds

Lunch Clubs Legacy was bequeathed specifically to the Club for their use.

Hardship Fund represents monies to assist those in difficulty.

Specific funds represent donations and other monies received for specified purposes.

Transfers

£1,700 from General Fund to Travel Fund - setting aside funding for future Mission Partner travel.

£2,842 from Property Fund to Fixed Asset Fund to cover the depreciation charge on lighting expenditure.

PAROCHIAL CHURCH COUNCIL OF ST PAUL LEAMINGTON PRIORS

NOTES TO THE FINANCIAL STATEMENTS (continued)

For the year ended 31 December 2024

12 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	2024 Total £
Fixed assets and investments	609,226	-	609,226
Short term deposits and cash at bank	210,831	19,654	230,486
Other current assets	(7,600)	-	(7,600)
	812,457	19,654	832,112

**13 MISSION AND CHARITY PAYMENTS
including Mission Appeal Fund**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Overseas mission			
C Gasson - Nueva Vida Argentina	3,460	-	3,460
J & H Williams - Reach Beyond	3,540	4,400	7,940
J & R Sandels - YWAM	3,560	1,000	4,560
NOTDEC	2,900	4,046	6,946
Open Doors	2,000	-	2,000
S & R Bayford - CMS	3,520	3,000	6,520
T Wilson - Wycliffe Bible Translators	3,500	-	3,500
TOTAL Overseas mission	22,480	12,446	34,926
Church relief & development agencies			
Betel	2,275	3,435	5,710
Leamington & Warwick Foodbank	5,500	-	5,500
Tearfund	-	361	361
TOTAL Church relief & dev'mnt agencies	7,775	3,796	11,571
Home mission & church societies			
Coventry Diocesan Evangelical Fellowship	603	-	603
CPAS	2,000	-	2,000
Friends International	1,000	-	1,000
New Wine	2,000	-	2,000
RA & CS Weston	1,500	-	1,500
St Mary's Re CAP	5,500	-	5,500
Street Pastors	1,000	-	1,000
The Well Christian Healing Centre	5,500	-	5,500
Thrive	5,500	-	5,500
Warwick CU	1,000	-	1,000
TOTAL Home mission & church societies	25,603	-	25,603
Support for individuals			
Individual support	3,950	21,667	25,617
TOTAL Support for individuals	3,950	21,667	25,617
	59,808	37,910	97,718

The number of individuals assisted during the year was 39 (2023–30).